



KMHA - Executive Meeting - Agenda

Date 10 May 2022

Time: 6:30pm

Location: Davidson Centre

Duration: 90mins

Attachments:

Attachment A – Treasurer’s Report

Attachment B - Important Dates

Attendees:

Nicole Bauman

Tracy Ford

Melissa Hodgins

Brent Jolley

Melanie Roppel

Mike Roppel

Adam Janes

Jamie Hunsburger

Kevin Wright

Absent:

Jill Fraser

Jeremy McQuillin

Keegan

Jared Adams

Tom Desmond

Amanda H.

Tom H.

Jamie Tout

Matt Peterson

1. Review/Acceptance of Minutes from previous meeting

- None

Business arising from actions

Brent:

- Purchasing 4 more trainer kits (basic) and purchasing more equipment for extra equipment to be added to the older kid’s teams. Brent to order
- **ONGOING – 10MAY2022** -2 kits on back order and no longer available. Still in progress trying to find supplies to fill kits.

Ryan D/Ryan P:



- Document/Inventory all KMHA equipment and supplies. To include items, we use on ice and store at the DC and Tiverton. (not jerseys, locker supplies, etc.) To be used to ensure that we maintain a known supply of equipment and to allow for storage in their respective facilities. Identify areas at each arena that we can approach the Municipality with to improve housekeeping.

Renee/Nikki

- Investigate a multiplayer discount for families – Renee/Nikki – **COMPLETE 10MAY2022**– 4 or more players get a 200\$ flat rate discount - **COMPLETE 10MAY2022**
- Discuss removal of late fees for all U7 players – Late registration fee has been removed for U7
- **TCD May2022 - ONGOING**

Anne Marie

- start looking at trophy cases at top of stairs to clean up **(Action taken 2020-10-08) ONGOING**

Tracy

- Add to important dates Tournament fees due by December 1st. By June Meeting - **COMPLETE**

2. Items for Discussion

- **MOTION to change KMHA Executive monthly meetings to the first Tuesday of every month**
- **Motion passed 10MAY2022.**

3. Hockey Committee Update- Nothing to report

4. Online Survey Update – Nothing to report

5. Reports from the Executives

President

- Nothing to report

First Vice President

- Nothing to report

Second Vice President

- Nothing to report

Third Vice President

- Nothing to report

Treasurer

- Nothing to report

Secretary

- Nothing to report



Director of Purchasing and Equipment

- Nothing to report

Director of Registration

- Registration is going live 10 May 2022. Will be posted on the website tonight.
- \$20 try out fee for Rep teams.

Director of Sponsorship and Fundraising

- Nothing to report

Referee Scheduler

- Nothing to report

Technical Director

- Nothing to report

Director of Ice Scheduling

- Nothing to report

Director of U9 Programming

- Nothing to report

Director of Tournaments

- Wade Simmons is expanding to an all weekend tournament including girl's teams.

Director of Risk Management/Head Trainer

- Nothing to report

Privacy Officer

- Nothing to report

Town Contact Report

- Nothing to report

6. Important Hockey Dates – review schedule

Adjournment: 7:28PM



ATTACHMENT A

KMHA BUDGET REPORT 2021/2022 Period Ending April 30, 2022

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$242,000.00	246,910.54	\$4,910.54
Performance Hockey School (net)	\$4,500.00	-	(\$4,500.00)
Goalie School (net)	(\$100.00)	-	\$100.00
Power Skating School (net)	\$1,500.00	-	(\$1,500.00)
Development (net)	\$7,000.00	4,090.00	(\$2,910.00)
Sponsors	\$10,000.00	11,500.00	\$1,500.00
Donations	\$20,000.00	19,221.00	(\$779.00)
Gate Receipts	\$18,000.00	8,904.08	(\$9,095.92)
Equipment Sale	\$500.00	123.00	(\$377.00)
Fundraising (net)	\$20,000.00	-	(\$20,000.00)
Tournament-Midget	\$6,300.00	-	(\$6,300.00)
Ross Young Tournament (net)	\$1,500.00	(50.00)	(\$1,550.00)
Wade Simmons Tournament	\$3,000.00	3,000.00	\$0.00
Silverstick	\$48,550.00	30,500.00	(\$18,050.00)
	\$382,750.00	324,968.76	(\$57,781.24)

<u>EXPENSES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Ice Rental	\$217,350.00	163,406.55	\$53,943.45
Equipment/Pennants/Trophies	\$15,000.00	22,178.27	(\$7,178.27)
Insurance-OMHA	\$21,425.00	17,919.44	\$3,505.56
Registration-OMHA	\$4,500.00	4,273.72	\$226.28
Registration/Insurance-OWHA	\$18,000.00	14,142.60	\$3,857.40
Advertising	\$50.00	-	\$50.00
Clinics & Meetings	\$13,000.00	1,568.14	\$11,431.86
Bank Charges	\$7,500.00	5,802.26	\$1,697.74
Office Supplies	\$7,000.00	8,301.53	(\$1,301.53)
Referees	\$30,000.00	21,409.65	\$8,590.35
Tournament - Midget	\$5,300.00	125.00	\$5,175.00
Tournament - Wade Simmons	\$2,800.00	2,054.83	\$745.17
Silverstick	\$28,550.00	17,411.20	\$11,138.80
Awards Ceremony	\$3,500.00	-	\$3,500.00
Playoff Dues	\$1,000.00	-	\$1,000.00
Tournaments	\$4,600.00	-	\$4,600.00
Miscellaneous	\$3,000.00	22,579.24	(\$19,579.24)
	\$382,575.00	301,172.43	\$81,402.57

Surplus **\$175.00** **\$23,796.33**

Chequing A/C Balance to May 9/22 \$163,101.00
 Lottery A/C Balance to May 9/22 \$32,696.87
 Referee A/C Balance to May 9/22 \$32,590.13



ATTACHMENT B

KMHA Important Hockey Dates

Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop/articles?)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th.	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster	
Within first 15 days	AGM	President
By 28	Post Online Survey Link for Coaching Staff Feedback	
March		
1	Budget committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck drop/articles)	
30	Remind trainers to return or shred players medical forms	Head Trainer
30	Reconcile equipment (Jerseys)	Director or Purchasing & Equip
April		
	Teams to return trophies at hockey banquet	
	Registration Rates	
15	OWHA - coach selections - special meeting to be set up prior to any tryouts - to ensure that process is followed	
30	Hockey Committee to discuss coaching staff feedback survey results	
30	Equipment Director to update the trophies with any engraving etc.	Director or Purchasing & Equip
30	Request Coaching Applications	
May		
1	Ensure all coaches and clinics reimbursements have been completed	
31	Representative team entries and fees are to be received by the WOAA office.	President
31	OHMA last day for try outs or exhibition games	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
30	Fiscal year end	Finance
June		
1	Lower Lakes girls' registration	
1	Discuss tournament dates and ensure sanctions are submitted	Tournaments
Anytime	Coaching applicants reviewd	Hockey Committee
	OWHA AGM	Town Contact or Delegate
tbd	WOAA closing date for team entries	
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
	Review of Financials	Treasurer



<i>July</i>		
Anytime	WQAA proposed admendments due 60 days prior to AGM	Town Contacts
Anytime	Book Silver Stick tournaments for Rep teams	First VP
<i>August</i>		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police check instructions	Privacy Officer
Anytime	Gravett Family Bursary - refer to WQAA website for details	
Anytime	Inform coaches that they need to start looking at quals and what needs to be completed/updated.	First Vice President Second Vice President Third Vice President
First Week	VP's and Tech Dir to update the material for Team/Coach meetings	
10	WQAA deadline to register girls/rep tryout signups	
15	OMHA first day for tryouts or exhibition games	
Mid Month	KMHA Equipment sale	
31	WQAA account must be paid in full, from prior season	
<i>September</i>		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meeting	First Vice President Second Vice President Third Vice President
1st	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WQAA rule)	
3rd Tuesday of September	WQAA Annual Minor Hockey Meeting	Town Contacts or Delegate
15	Tournament applications due to WQAA	
15	All Local league entries and fees are to be received by WQSS	President
18	Last day to withdraw Boys Rep team without penalty	
Anytime	Post OWHA/OMHA revised suspension lists in areans (ref room and boards)	Town Contact
End of Sept.	KMHA Photos - lead contact and 2 volunteers	
<i>October</i>		
First Sunday	WQAA Boys Rep team scheduling	
1	OWHA Rept team registration deadline	
9	Rep player rosters due online (not staff)	
<i>November</i>		
1	WQAA deadline to return trophies	Town Contacts
1	HL/LR rosters due (WQAA rule)	2nd VP (Local League)
15	Rep team rosters must be approved	Registrar
15	OWHA HL registration deadling	3rd VP
15	Deadline to submit volunteer roster/and submit payment (Due mid-December)	
1st	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
<i>December</i>		
1	HL/LR rosters must be approved	Registrar
1	Tournament fees due	Treasurer
15	Last day to move a player to a lower division/category and be able to affiliate back up	
Anytime	Prep AGM material for posting	Executive